INSTRUCTIONS FOR AUTHORS

(April 2020)

ISIJ International is a monthly publication of the Iron and Steel Institute of Japan (ISIJ). Timely and original contributions are welcome from ISIJ members and nonmembers from around the world.

1. Scope: The journal provides an international medium for the publication of fundamental and technological aspects of the properties, structure, characterization and modeling, processing, fabrication, and environmental issues of iron and steel, along with related engineering materials.

2. Categories:

- (1) **Regular Articles** (maximum of 10 printed pages as a general rule): An original article documenting significant results that contribute to the extension of knowledge and the promotion of our understanding, and that is presented in such a way that qualified workers can replicate the key elements on the basis of the information provided.
- (2) **Review Articles**: An article about an extensive survey on one particular subject, in which the already published information is compiled, analyzed, and discussed. Reviews are basically invited by the Editorial Board and may also be submitted voluntarily.
- (3) **Notes** (maximum of three printed pages): (a) an article on a new finding or an interesting aspect of an ongoing study that merits a preliminary publication in condensed form; (b) a medium for the presentation of new research and techniques; (c) topics, opinions, or proposals that would be of interest to readers; and (d) criticisms or additional proofs and interpretations in connection with articles previously published in the institute journals.

Once a manuscript has been submitted, its category cannot be changed. Even if there is agreement from the Editorial Board that the category should be changed, the manuscript must be re-submitted in the new category.

- **3.** Language: All contributions must be written in English. Latitude in terms of spelling, both in American and British styles, is permitted, although consistency is required throughout the manuscript.
- **4. Units:** The SI units must be used. Non-SI units should be confined to those that have been approved for use with the SI units by the Editorial Board (refer to the annexed table).
- **5.** Requirements for a manuscript: A manuscript should not have been copyrighted, published, or submitted for publication elsewhere.

All co-authors must agree with the contents of the manuscript and the decision to submit it prior to submission.

A manuscript that does not conform to the "Instructions for Authors" and the "Guide for the Preparation of a Manuscript" will not be received.

The author should upload the document file with the title page, synopsis, keywords, text, references in Word, and electronic files for tables and figures in Word, tif, jpg, and other appropriate file extensions.

Figures should be of superior quality for direct reproduction for printing. Papers exceeding the page limit may be returned to the author for condensation prior to review.

6. Submission Procedure: The manuscript should be submitted through the ISIJ International online submission site at the following URL.

http://mc.manuscriptcentral.com/isijint

Submission outside the online submission system will not be received.

All manuscripts must be submitted along with signed statements from all of co-authors affirming that the manuscript, except for a review article, is an original one (i.e., it has not yet been published, is not expected to be published, or is not being considered for publication by another journal) written by the authors, that they agree to submit it to ISIJ International and that they accept the Copyright Regulations and the Instructions for Authors, which require authors to transfer all copyrights and pay the page charges to ISIJ when the paper is accepted for publication.

- **7. Review:** Every manuscript undergoes peer review, according to established criteria.
- **8.** Revision of the manuscript: In the event that the original manuscript is returned to the author for revision, the electronic file(s) of the revised manuscript must be uploaded within three weeks. If the revised manuscript is uploaded three months after the initial submission, we may have to consider it as a new submission.

The author is not allowed to make any modifications, including additions, alterations, or deletions, to the manuscript as from the date of acceptance.

9. Received and Accepted Dates: The day when the manuscript is submitted and assigned its ID is referred to as the "received date."

The day when the Editorial Board of *ISIJ International* decides to accept the manuscript for publication is referred to as the "accepted date."

10. Proofs: The Corresponding Author will receive the galley proof of the paper. No new material can be added to the proof (as a rule, the Editorial Board does not allow the author to make any modifications, including additions, alterations, and deletions, other than correcting printing errors.)

It is essential that the author [checks and] returns the proof before a specified deadline to avoid rescheduling of publication in a later issue.

11. Advance Publication of Accepted Manuscripts: If the author chooses advance publication and agrees to pay the fee, the accepted manuscript can be released on J-STAGE before publication in the journal.

12. Copyrights: Copyrights in this journal are based on the Copyright Regulations of the Iron and Steel Institute of Japan. Herewith, all copyrights (property rights) provided in Articles 21 through 28 of the Copyright Act of Japan are transferred to ISIJ as for published papers. The copyright transfer is made effective by signing the prescribed form at the time of submission and becomes void if the paper is not accepted for publication in the journal.

In cases where the main authors are government officials or civil servants employed by the government or related government agencies in countries such as the United States or the United Kingdom, where copyrights belong to the government or agency involved and cannot be transferred to ISIJ, the author is responsible for submitting a letter of permission for use of the manuscript by ISIJ from the government/agency involved following the official acceptance of the manuscript by ISIJ. In this case, Article 6 states that, instead of relinquishing copyrights to ISIJ, the manuscript will be clearly identified as a Government Work when submitted.

ISIJ International is an Open Access journal published under the Creative Commons Attribution-NonCommercial-NoDerivatives (CC BY-NC–ND) license. https://creativecommons.org/licenses/by-nc-nd/4.0/

However, an article can be published under the Creative Commons Attribution (CC BY) license if the authors wish. https://creativecommons.org/licenses/by/4.0/

The authors must agree to the grant of the Creative Commons license as well as the copyright transfer.

Once the author applies for the CC license type, he or she cannot change it.

13. Page Charge: The author must consent to the page charge and will be charged ¥9,300 per printed page. Additional costs must be paid in the case of advance publication. In the event that the authors have not completed the payment of the page charge on time, all processes for other manuscripts associated with any of the authors will be suspended until the payment is confirmed by ISIJ.

Reprints will be available with actual expenses upon the author's request. The PDF file of the published paper is supplied to the author without additional charges.

The page charges may be reduced to half upon the author's request. The Application for the Page Charge Half Exemption shall be accepted only at the time of submission of an article. The application for the Page Charge Half Exemption shall be limited to students and researchers affiliated with overseas universities and public institutions. In the event that such an author finds it difficult to pay the page charges, he or she should download the "Application for the Page Charge Half Exemption" from the ISIJ web site, fill it out, and upload it as a Supplementary File along with the manuscript. The Editorial Board will determine whether a half exemption is applicable and will inform applicants of its decision.

14. Prohibition of Fraudulent Acts: Fraudulent acts, such as fabrications, falsification, plagiarism, and multiple submissions of the manuscript, are prohibited.

When submitting a manuscript that includes content that overlaps with other articles under submission or content that has already been published in print or on the Web (not limited to official publications), the manuscript must be accompanied by such articles. Furthermore, if necessary, a document explaining the similarity and difference between the manuscript and those articles should be included. The Editorial Board may deem it necessary to verify that the manuscript is not part of multiple submissions before examining it for acceptance.

Please note that the full text of submitted manuscripts will be checked for plagiarism, multiple submissions, etc., using the Similarity Check system.